

§ 1

General provisions, definitions

1. The Rules define the terms of participation in the conference "PERSPEKTYWY WOMEN IN TECH SUMMIT 2018" organised by the Perspektywy Education Foundation, with registered address in Warsaw, Nowogrodzka 31, KRS number 0000176397.

§ 2

Definitions:

- a. **Price list** – means the valid list of prices for participation in the Conference, available at the website www.womenintechsummit.pl,
- b. **Business day** – means every day of the week from Monday to Friday, excluding public holidays,
- c. **Registration Form** – means a form filled in when registering/purchasing participation, is available on the website www.womenintechsummit.pl,
- d. **Conference** – means the PERSPEKTYWY WOMEN IN TECH SUMMIT 2018, taking place on 27-28 November 2018 in Warsaw, in EXPO XXI, Prądyńskiego 12/14,
- e. **Organiser** – means the Perspektywy Education Foundation, with registered address in Warsaw, Nowogrodzka 31, 00-511 Warsaw, NIP [Tax ID] 526 22 19 297, KRS number 0000176397,
- f. **Venue** – means the place of the conference, located in the Warsaw EXPO XXI, Prądyńskiego 12/14, 01-222 Warsaw,
- g. **Rules** – means these Rules as well as the Venue rules available at <http://www.womenintechsummit.pl/regulations>,
- h. **Participant** – means a natural person, legal person or an organisational unit without legal personality who is to take part in the Conference and for whom Application form has been completed.
- h. **Ordering Party** – means a natural person, legal person or an organisational unit without legal personality who performed the Registration.

§ 2

Registration of the Participant

1. Rules for participation

The Registration of participation in the Conference is tantamount to accepting the terms of these Rules, including the obligation to pay the fee in accordance with the rates set out in the Price List. The Participant applies for participation on the free or paid basis. The free form of participation involves obtaining a grant or scholarship (rules for granting grants or scholarships are available on <http://www.womenintechsummit.pl/pl/stypendia>). The registration of the conference participant is performed by means of an individual purchase of a ticket or purchase of a group ticket available at www.womenintechsummit.pl

2. Registration and confirmation

- a) During registration of the participation (free/paid), the registration form at the website is filled out. Sending a completed form by e-mail means accepting these Regulations.
- b) If the registration is made by a person other than the Participant, that person is responsible for the accuracy of the information provided. The person should also be authorised by the Participant to provide his or her personal data to the Organiser.
- c) Upon receipt of the Registration Form, the Organiser will send the confirmation of receipt of the application to the e-mail address provided, along with a proforma Invoice containing the information necessary to pay

the participation fee for in the Conference. The Organiser sends confirmation of participation in the Conference if the following conditions are met:

- The Organiser has received a correctly filled Registration Form;
- The Organiser received the Conference participation fee in the amount indicated in the invoice;
- The Participant has read and accepted the Participant Rules and the EXPO XXI Rules;
- The number of places for participation in the Conference is limited.

§ 3

The Conference participation fee

- 1. The condition for participation in the Conference and workshops is making the payment for participation or sending the Registration Form indicating the grant or scholarship received. The terms for the grant/scholarship are set out at <http://www.womenintechsummit.pl/pl/stypendia>
- 2. The current Conference participation fee is posted at www.womenintechsummit.pl
- 3. The fee indicated in the Price List concerns the participation of one person/group and covers participation in the 2 days of the conference, including;
 - conference materials;
 - participation in the evening event;
 - access to the exhibition and networking space.
- 4. The fee does not cover the costs of the Participant's travel to the Conference Venue, accommodation or other costs, except for the costs indicated in § 3 section 3.
- 5. The participation fee is paid by the Participant during Registration via PayU, in individual cases by a bank transfer to the account indicated in the proforma invoice received from the Organiser or by other means of payment.
- 6. By sending the Registration Form to the Organiser The Participant/Ordering Party agrees to the sending and receipt of the proforma invoice and VAT invoice via e-mail, to the e-mail address indicated in the Registration Form.

§ 4

Resignation from participation

- 1. The Ordering Party is entitled to withdrawing from participation in the Conference by sending to the e-mail address: e.tarnowska@perspektywy.pl information about the resignation, whereby:
 - a) if the Organiser receives the withdrawal declaration no less than 40 business days before the date of the Conference, i.e. by 1 October 2018, the Organiser will refund the amount paid in 50%,
 - b) If the Organiser receives the withdrawal declaration 1 October 2018 prior to the scheduled date of the Conference, the Participant is not eligible for reimbursement of the Conference participation fee, unless the Participant indicates to the Organiser another person to replace the Participant at the Conference.
- 2. Irrespective of the rules for resignation provided above, the Participant/Ordering Party who is a consumer may withdraw from the contract without giving any reason and without costs within 14 days from concluding the contract, in accordance with the applicable laws, provided that this period does not fall within the deadline specified in § 4 section 1b.

3. Not withdrawing participation and/or not taking part in the Conference results in financial burden of the Participant to the amount of the Participant's participation fee. The persons who have benefited from free participation (grant, internship) will be, in case of undocumented absence from the conference, automatically charged a contractual penalty in the amount of the full participation fee, i.e. PLN 500 gross.

§ 5

Changes in the Conference program

1. The Organiser reserves the right to change the program of the Conference, including speakers, topics, hours for lectures and workshops during the Conference, as well as the date and venue of the Conference.
2. The Organiser will inform the Participant about changes in the Conference program using the information provided on the website.

Data administrator	The administrator of your personal data is the Perspektywy Education Foundation, with its registered seat in Warsaw, Nowogrodzka 31, 00-511 Warsaw (FEP)
Contact details	The FEP may be contacted via e-mail: fundacja@perspektywy.pl , or in writing (Perspektywy Education Foundation with its registered seat in Warsaw, Nowogrodzka 31, 00-511 Warsaw). The FEP has appointed a Data Protection Officer, who can be contacted via e-mail: iod@perspektywy.pl or in writing (Data Protection Officer, Perspektywy Education Foundation, with registered address in Warsaw, Nowogrodzka 31.00-511 Warsaw). You can contact the Data Protection Officer in all matters regarding the processing of personal data and the use of data processing rights.
Categories of data processed	The FEP processes your personal data in the scope of: • data identifying the person • address and contact details, • data on participation in the Conference
The rights of the data subject	You have the right to access your data and the right to demand their rectification, deletion and limited processing. To the extent in which the basis for the processing of your personal data is the premise of the legally legitimate interest of the administrator, you have the right to object to the processing of your personal data. To the extent in which the basis for the processing of your personal data is consent, you have the right to withdraw your consent. Withdrawal of consent does not affect the lawfulness of the processing made on the basis of the consent before its withdrawal. To the extent in which your data is processed for the purpose of execution and performance of the contract or processed on the basis of consent - you also have the right to transfer your personal data, i.e. to receive your personal data from the administrator, in a structured, commonly used machine-readable format. You may send this data to another data administrator. The right to transfer data does not apply to data that is a trade secret. You also have the right to lodge a complaint with the supervisory body dealing with the protection of personal data.
Source of data	The FEP obtains your personal data via the Registration Form.
The period for which data will be processed	Your personal data will be processed by the FEP for the purposes of registration, participation in the conference - for the period from registration and up to 6 months after the end of the Conference for statistical and analytical purposes.
Recipients of data	Your personal data may be made available by the FEP to entities processing data on behalf of the FEP, such as IT service providers, exhibition services contractors - such entities process data as subcontractors, on the basis of a contract with and exclusively in accordance with the FEP's instructions.

§ 6

Personal data protection

By declaring participation in the Conference, the Participant agrees to receive information related to the participation in the conference and consents to the processing of personal data by the personal data administrator – Fundacja Edukacyjna Perspektywy with registered address in Warsaw, Nowogrodzka 31, postal code 00-511, KRS number 0000176397

The Participant provides his or her data voluntarily and has the option to correct and delete it, except for the data that the Foundation processes as authorised by law.

§ 7

Consent to the use of the image

1. During the Conference, the Organiser may conduct photo sessions and film the course of the Conference for the purposes of mass media broadcasting (television, radio, Internet, press) or for the purposes of documentation, promotion, advertising for the Organiser and other parties indicated by the Organiser. Participation in the Conference is tantamount to the Participant's consent to the recording, use and/or dissemination by the Organiser and its affiliates of the image/voice/statements of each Participant in all promotional and marketing materials without any time or territorial restrictions.

2. The expression of consent is synonymous with the fact that photographs, films or recordings made during the Conference may be placed on the Conference website or another website managed by the Organiser and used in promotional materials, also disseminated for this purpose by means of vision or audio. The Participant hereby renounces all claims (existing and future) against the Organiser, including remuneration, for the use of their image/voice/statements for the purposes set out in these Rules.

§ 8

Final provisions

1. Participants are required to comply with the provisions of the Venue Rules, in force at the Conference venue, including in particular the safety rules, health and safety regulations and fire safety regulations.

2. During the Conference, the Participant is obliged to adhere to any order-related commands of the Organiser.

3. The Participant acknowledges that if the Organiser finds that the Participant violates the provisions of the Conference Rules, the Organiser is entitled to deny the Participant the right to participate in the Conference and to request that the Participant leaves the Conference or the Conference Venue.

4. The Organiser is not responsible for the Participants' belongings that may be lost, damaged or stolen during the Conference.

5. The Participants bear full financial responsibility for any destruction caused by them on the premises where any activities related to the Conference are carried out.

6. In matters not covered by these Rules, the provisions of the Polish law apply accordingly.

7. The court appropriate for disputes arising from the contract is the court appropriate for the Organiser's registered address.

8. The Organiser reserves the right to make changes to the Rules. The Organiser will inform the Ordering Party/Participant about the changes by e-mail, to the address indicated in the Registration Form.

9. The Conference Rules are available at the link <http://womenintechsummit.pl/pl/regulamin> while the Venue Rules are available at the link <http://womenintechsummit.pl/pl/regulaminEXPOXXI>. These Rules come into effect on 15 May 2018.